To, Dated

The Manager
The Janata Co-operative Bank Ltd.
32, Netaji Subhash Marg, Darya Ganj
New Delhi-110002

Subject : Clearance of Cheque (for PPS)

Dear Sir,

I have given a Cheque from my account. Please clear this cheque. Details are given below:-

Cheque Date

In favour of……

Cheque Amount : Rs……. Cheque No.

Account No.

Signature……

Name:……

Mobile No.